

## Kern County Adopt-A-Poll Site Volunteer Application

**Our organization will provide:**

1 Inspector

3 Clerks per precinct (Bilingual volunteers needed)

1 Clerk to serve as the American with Disabilities Act ("ADA") Clerk, who is responsible for ADA set-up/take down

**We understand that all volunteers must be registered voters in California or legal permanent residents of the United States and are required to attend a 3-hour training course.**

*(Please Print Legibly)*

Name of Organization:

Contact Person:

Mailing Address of Contact Person:

Phone Number of Contact Person:

Alt. Phone Number:

Email:

Signature of Contact Person:

**Yes No A poll site may have more than one precinct assigned. PLEASE CHECK ALL THAT APPLY:**

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Our organization is available for adopting one precinct.

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Our organization is available for adopting more than one precinct. Number of precincts \_\_\_\_\_

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Our organization is available for adopting a poll site including all the assigned precincts.

### Names of Individuals Wishing to Serve During Election as Paid Volunteers.

Name (First, Middle, Last):

Residence Address:

City:

Zip:

Home Phone:

Cell Phone:

**Position Requested:**

**I am Bilingual.**

Inspector  
Clerk

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ADA Clerk

☐  
☐

Spanish  
Punjabi

☐  
☐

Ilocano  
Other

☐  
☐

Tagalog

☐  
☐

Signature:

Name (First, Middle, Last):

Residence Address:

City:

Zip:

Home Phone:

Cell Phone:

**Position Requested:**

**I am Bilingual.**

Inspector  
Clerk

☐  
☐

ADA Clerk

☐  
☐

Spanish  
Punjabi

☐  
☐

Ilocano  
Other

☐  
☐

Tagalog

☐  
☐

Signature:

## Names of Individuals Wishing to Serve During Election as Paid Volunteers.

Name (First, Middle, Last):			
Residence Address:			
City:	Zip:	Home Phone:	Cell Phone:
<b>Position Requested:</b>		<b>I am Bilingual.</b>	
Inspector <input type="checkbox"/>	ADA Clerk <input type="checkbox"/>	Spanish <input type="checkbox"/>	Ilocano <input type="checkbox"/> Tagalog <input type="checkbox"/>
Clerk <input type="checkbox"/>		Punjabi <input type="checkbox"/>	Other <input type="checkbox"/> _____
Signature:			

Name (First, Middle, Last):			
Residence Address:			
City:	Zip:	Home Phone:	Cell Phone:
<b>Position Requested:</b>		<b>I am Bilingual.</b>	
Inspector <input type="checkbox"/>	ADA Clerk <input type="checkbox"/>	Spanish <input type="checkbox"/>	Ilocano <input type="checkbox"/> Tagalog <input type="checkbox"/>
Clerk <input type="checkbox"/>		Punjabi <input type="checkbox"/>	Other <input type="checkbox"/> _____
Signature:			

Name (First, Middle, Last):			
Residence Address:			
City:	Zip:	Home Phone:	Cell Phone:
<b>Position Requested:</b>		<b>I am Bilingual.</b>	
Inspector <input type="checkbox"/>	ADA Clerk <input type="checkbox"/>	Spanish <input type="checkbox"/>	Ilocano <input type="checkbox"/> Tagalog <input type="checkbox"/>
Clerk <input type="checkbox"/>		Punjabi <input type="checkbox"/>	Other <input type="checkbox"/> _____
Signature:			

Name (First, Middle, Last):			
Residence Address:			
City:	Zip:	Home Phone:	Cell Phone:
<b>Position Requested:</b>		<b>I am Bilingual.</b>	
Inspector <input type="checkbox"/>	ADA Clerk <input type="checkbox"/>	Spanish <input type="checkbox"/>	Ilocano <input type="checkbox"/> Tagalog <input type="checkbox"/>
Clerk <input type="checkbox"/>		Punjabi <input type="checkbox"/>	Other <input type="checkbox"/> _____
Signature:			

## IMPORTANT ADOPT-A-POLL INFORMATION

- ★ If your organization is selected to work an election, you will be notified 45-60 days prior to the election.

### **By signing this Adopt-A-Poll application:**

- ★ You agree to comply with California and Kern County Election Laws including attending of the mandatory poll worker training course.
- ★ You certify that you are a U.S. citizen and registered to vote in California, or a legal permanent resident of the United States.
- ★ You certify that you can read and write in the English language.
- ★ You understand that, as a poll worker, you serve at the will of the Kern County Registrar of Voters and may be removed with, or without, cause.
- ★ You understand that you may not be selected to work every election or in your home precinct.
- ★ You may agree to donate your paid stipend to your organization. If you decide to do so, you should make arrangements with the organization to donate the money.

## POLL WORKER POSITIONS

### **Inspector:**

Responsible for his/her precinct in addition to receiving and checking supplies, oversees the clerks assigned to the precinct, verifies the poll workers are trained and prepared to open the poll site on Election Day. Ensures supplies and ballots are accounted for and properly returned to the Collection Center. MUST ensure that a cell phone is available for the precinct.

### **Clerk:**

Work as assigned by the Site Supervisor, Supervisor-Inspector or Inspector. Performs tasks such as finding voters' names on the roster, issuing and receiving official ballots, and assisting voters in any phase of the voting process.

### **ADA (Americans with Disabilities Act) Set-up Clerk:**

Set-up and take-down directional signage and modification items to ensure the poll site conforms to ADA accessibility requirements. This position can be worked in conjunction with any of the above positions.